

Orlando Plus Security & Event Staffing Booth Order Form



7616 Southland Blvd. Suite 108

Orlando, FL 32809

License # B1900077

(407) 801-5323

Email: info@orlandoplusecurity.com

EVENT INFORMATION

Event Name	IDDBA 2026	Deadline Date for Incentive Rate	4/27/2026
Location	Orange County Convention Center		

EXHIBITOR BILLING INFORMATION

Exhibitor Name		Booth #	
Address			
Phone Number		Fax Number	
Order Contact Name		Order Contact Number	
Order Contact Email			
On-site Contact Name		On-site Phone Number	

BOOTH PERSONNEL DETAILS

Today's Date		Original Order	Additional Order	Revised Order

SECURITY PERSONNEL

Unarmed or Armed Security	Number of Officers	Start Date / Time	End Date / Time	# of Hours

*Use additional page if necessary	Total Hours
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STAFFING PERSONNEL

Greeter or Concierge Staff	Number of Staff	Start Date / Time	End Date / Time	# of Hours

*Use additional page if necessary	Total Hours
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BILLING SUMMARY

Type of Personnel	Order Confirmed Before:	Order Confirmed After:	Your Rate	Total Hours
	4/27/2026	4/28/2026		
	Incentive Rate	Regular Rate		
Unarmed Security	\$50.00	\$55.00		
Armed Security	\$95.00	\$105.00		
Booth Greeter	\$50.00	\$55.00		
Concierge Staff	\$55.00	\$65.00		

RULES & REGULATIONS

- Overtime charges do apply. Overtime is based on a 40-hour work week, running Sunday to Saturday.
- An 8-hour shift will include two 15-minute and one 30-minute break. Additional 15-minute breaks will be included every 2-hours after an 8-hour shift.
- There is a 6-hour minimum for all shifts.
- Armed security orders must be placed a minimum of 45 days in advance.
- All booth orders placed less than 2 weeks in advance are not guaranteed.

Security Subtotal	
6.5% State Sales Tax	
Security Total	
Staffing Total	
Estimated Subtotal	
3% Credit Card Fee (IA)	
Estimated Total	

*OPS will confirm total with Order Contact listed

PAYMENT DETAILS

ALL PAYMENT MUST BE RENDERED IN FULL PRIOR TO SERVICES PROVIDED.

PAYMENT METHODS

	Wire Transfer	Forms will be emailed to the Order Contact provided for either Wire Transfers or Credit Card Payments. There is a 3% fee for all credit card transactions.
	Credit Card	
	Check	Make Checks Payable to: Orlando Plus Security & Event Staffing
		Remit Payment to: Orlando Plus Security & Event Staffing, LLC. 7616 Southland Blvd. Suite 108 Orlando, FL 32809

Orlando Plus Security & Event Staffing, LLC. (OPS) is not an insurer. Charges are based solely upon the value of services provided and are unrelated to the value of the client's property or the property of others. The amounts payable by the client are not sufficient to warrant assuming any risk of damage or loss to property due to OPS negligence or failure to perform. OPS will provide all necessary safeguards and shall assume no liability for life, accident, theft of property, damage to property or any other loss due to factors beyond our control. The client, by signing this agreement, holds OPS harmless for any and all losses, and agrees to have in effect at the time of signing this agreement the insurance to cover all products, and personnel damages and/or any claims arising from engaging in business as an exhibitor.

Print Name: _____

Authorized Signature: _____

Date: _____